



SACRAMENTO COURIER OFFICE SOS BUSINESS ENTITY FILING ORDER FORM

ORDER BY FAX

Fax this completed order form and your completed California SOS Business Entity Forms to (916) 474-4343

ORDER BY FEDEX

Choosing the FedEx Priority Overnight delivery Option, Mail to:

Sierra Express Filings
3100 Fite Circle Suite #207
Sacramento, CA 95827

Include:

1. This completed order form
2. Your completed California SOS Business Entity Forms
3. Checks payable to SOS
4. Checks payable to Sierra Express

IMPORTANT: Please call Sierra Express at (916) 782-4256 to confirm our filing fees.

Your Name:

Your Company Name (if a third party):

Business Entity Name:

Form Being Filed (ie LLC-1):

Phone Number:

Secondary Phone Number:

Email Address:

Return Mailing Address:

Review Questions (please answer the following questions to help us better serve you):

1. Have the following documents been submitted to the Secretary of State through US Mail (if so you will need to provide an upgrade letter to the SOS)?: **Yes** **NO**

2. Do you have a Name Reservation for the above Entity name?: **Yes** **NO**
If yes, Reservation # _____

3. Is there an existing business with a similar name (if so you may need a consent letter from that said company)?:
Yes **NO**